

RGSA Middle School Arrival / Dismissal Procedures

Morning Arrival:

- Campus opens at 7:45 AM for students. Please do not drop off students prior to this time because there is not supervision before 7:45 AM.
- Car Riders will loop around the middle school parking lot and drop off at the covered poles, located at the end of Building 1 (see ★ on attached map).
 - Note: if you also have an elementary student to drop off, you can drop the elementary student off at the front of the elementary campus and then the middle school student off at the front of the middle school campus (see ➡ on attached map). **Students are not allowed to walk between the two campuses for safety reasons.**
- Morning KidCare students can be taken directly to the elementary cafeteria. Sign-in procedures are the same.
- Bus Riders will be dropped off in front of Building 2.
- Breakfast items will be available between buildings 1 & 2 beginning at 7:45 AM until 8:10 AM.
- All students should report to their 1st period classrooms upon arrival or after picking up breakfast.

Afternoon Dismissal:

- Students will be dismissed to their loading areas at approximately 3:10 PM.
- Buses will depart at approximately 3:15 PM. See ★ on reverse side for student bus loading areas in front of Buildings 1 and 2.
- Car riders will have 2 pick-up routes:
 - 1) 6th-8th students riding alone (i.e. no elementary student/sibling) will be picked up at the front end of Building 1 (see ★ on attached map). Parents should loop around the middle school parking lot per the blue arrows on the map (see ➡ on attached map). These cars will wait at the STOP sign (see ⬛ on map) until all buses have cleared before picking up their children.
 - 2) 6th-8th students riding with K-5th students will be picked up at the front of Building 1 also (see ★ on attached map). However, parents should get in the elementary car rider line and pick up the elementary student first. Then, parents will proceed to the front of Building 1 to pick-up the middle school student following the ➡ on the attached map.
- Martial Arts students will be picked up at the front of Building 2 where the buses load (see ★ on attached map).
- Walkers and bike riders will wait in front of Building 1 (see ★ on attached map) and will be escorted to Dunson Road and across the middle school entrance.
- Kidcare students will wait in the front office to be escorted over to KidCare (see ★ on attached map).